

FORM 1A

LETTER OF BID – TECHNICAL PROPOSAL

Date:

Bid for Contract No: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

To [FPCCI]

Gentleman,

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Documents, including Addenda No.:  
\_\_\_\_\_;
- (b) We offer to supply in conformity with the Bidding Documents and in accordance with the Delivery and Completion Schedule, the Goods as stated below on .....*[mention CIF Karachi or Ex-Works Pakistan]* basis.  
  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

[Bidder to delete item(s) not quoted in its Bid]

- (c) We undertake that the Bid Security and Schedules, Form-2A, 2B & 2C as per requirements of the Bidding Documents are enclosed with the Price Bid.
- (d) Our Bid shall be valid for a period of \_\_\_\_\_days from the date fixed for the bid submission deadline in accordance with the Bidding Document, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (e) If our Bid is accepted, we commit to submit a Performance Security for the due performance of the Contract;
- (f) We understand that our Bid (Technical Bid & Price Bid), together with your written acceptance thereof included in your Letter of Acceptance, shall constitute a binding contract between us, until a formal Contract is prepared and executed.
- (g) Our firm, including any subcontractors or suppliers for any part of the Contract, have nationalities from the following eligible countries \_\_\_\_\_;
- (h) We are not participating as Bidders, in more than one Bid in this bidding process in accordance with the Bidding Documents;
- (i) Our firm, its affiliates or subsidiaries, including any subcontractors or suppliers for any part of the Contract, has not been declared ineligible/black listed by any public procuring agency under ambit of PPRA, Islamabad.
- (j) The following commissions, gratuities, or fees have been paid or are to be paid with respect to the bidding process or execution of the Contract:

Name of Recipient	Address	Reason	Amount
_____	_____	_____	_____

\_\_\_\_\_

(If none has been paid or is to be paid, indicate “none.”)

- (k) We agree to permit the Procuring Agency or its representative to inspect our accounts and records and other documents relating to the bid submission and to have them audited by auditors appointed by the Procuring Agency.
- (l) We understand that the Forms as per clause BDS-20 attached hereto form part of this Technical Bid.

Name \_\_\_\_\_

In the capacity of \_\_\_\_\_

Signed and Stamped \_\_\_\_\_

Duly authorized to sign the Bid for and on behalf of \_\_\_\_\_ (Name of Bidder)

Date \_\_\_\_\_

Witness:

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Note:  
The content of this form shall not be altered.

FORM 1B

LETTER OF BID - FINANCIAL PROPOSAL

Date:

Bid for Contract No: \_\_\_\_\_

To:  
[FPCCI]

Gentleman,

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Documents, including Addenda No.:  
\_\_\_\_\_;
- (b) We offer to supply in conformity with the Bidding Documents and in accordance with the Delivery and Completion Schedule, the Goods as stated below on .....[on all risk] basis.  
  
\_\_\_\_\_  
\_\_\_\_\_

[Bidder to delete item(s) not quoted in its Bid]

- (c) The total price of our Bid, excluding any discounts offered in item (d) below is:  
  
Pak Rupees\_\_\_\_\_ (amount in words) \_\_\_\_\_ (amount in figures) \_\_\_\_\_
- (d) The discounts, cross discounts offered and the methodology for their application are:  
  
\_\_\_\_\_  
\_\_\_\_\_
- (e) Our Bid shall be valid for a period of \_\_\_\_\_days from the date fixed for the bid submission deadline in accordance with the Bidding Document, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (f) If our Bid is accepted, we commit to submit a Performance Security for the due performance of the Contract;
- (g) We understand that our Bid (Technical Bid & Price Bid), together with your written acceptance thereof included in your Letter of Acceptance, shall constitute a binding contract between us, until a formal Contract is prepared and executed.
- (h) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.
- (i) We agree to permit the Procuring Agency or its representative to inspect our accounts and records and other documents relating to the bid submission and to have them audited by auditors appointed by the Procuring Agency.
- (j) We understand that the Forms as per clause BDS-20 attached hereto form part of this Bid.

Name \_\_\_\_\_

In the capacity of \_\_\_\_\_

Signed and Stamped \_\_\_\_\_

Duly authorized to sign the Bid for and on behalf of \_\_\_\_\_ (Name of Bidder)

Date \_\_\_\_\_

Witness:

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Note:  
The content of this form shall not be altered.

**PRICE SCHEDULE FORMS**

*[The Bidder shall fill in these Price Schedule Forms in accordance with the instructions indicated. The list of line items in column 1 of the **Price Schedules** shall coincide with the List of Goods and Related Services specified by the Procuring Agency in the Schedule of Requirements.]*

**FORM-4****DELIVERY & COMPLETION SCHEDULE**

<b>Sr. No.</b>	<b>Description</b>	<b>Qty.</b>	<b>Delivery Period Required</b>  <b>Ex-Works/CFR Karachi following the date of signing of Contract Agreement</b>	<b>Installation and Commissioning Services</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
I.	Diesel Generators	100%	120 days	30 days
	Mandatory Parts & All Accessories			

**Signature and Seal of the Bidder**

**FORM-5**

**SCHEDULE OF SHIPPING WEIGHTS & DIMENSIONS**

Description of Material	Type of Packing	Dimensions of each Box	Weight of each Box (kgs)		Total Weight (kgs)	
			Net Weight of Material	Gross Weight with packing	Net Weight of Material	Gross Weight with packing
1	2	3	4	5	6	7

**Signature and Seal of the Bidder**

**FORM-6****MANUFACTURER'S AUTHORIZATION**

Date: \_\_\_\_\_

Bid Reference No.: \_\_\_\_\_

To: \_\_\_\_\_  
(Name of Bidder)

WHEREAS we \_\_\_\_\_ who are official Manufacturer of \_\_\_\_\_ (name & description of Goods offered) having factories at (address of factory) \_\_\_\_\_ do hereby authorize M/s \_\_\_\_\_ (Name and address of Bidder) to submit a Bid in relation to the Invitation for Bids indicated above, the purpose of which is to provide the following Goods manufactured by us and to subsequently negotiate and sign the Contract:

Description of Goods: \_\_\_\_\_

No company or firm or individual other than M/s \_\_\_\_\_ are authorized to bid, and conclude the contract for the above goods manufactured by us against this specific IFB.

We hereby extend our full guarantee and warranty in accordance with Clause 28 of the General Conditions of Contract, with respect to the Goods offered by the above firm in reply to this Invitation for Bids

Name: \_\_\_\_\_

In the capacity of: \_\_\_\_\_

Signed: \_\_\_\_\_

Duly authorized to sign the Authorization for and on behalf of \_\_\_\_\_  
(Name of Manufacturer)

Date: \_\_\_\_\_

**Note:** This letter of authority should be on the letter head of the Manufacturer and should be signed by a person competent and having the Power of Attorney to legally bind the Manufacturer.



**FORM-7****SPECIFIC GOODS DATA FOR EQUIPMENT/MATERIAL**

<b>Sr. No.</b>	<b>Description</b>	<b>‘A’</b>	<b>‘B’</b>	<b>‘C’</b>
1	The bidder is required to provide the schedule of technical data as per requirements and submit with the bid. In case of technical schedule of data for any item/material is missing, relevant Specifications shall be followed for filling and submission of the same. Each page of data should be signed and stamped by the manufacturer. A bid without Schedule of Technical Data/ Specific Goods Data (filled in) shall be considered as nonresponsive.			

Signature and Seal of the Bidder:

**FORM-8****DEVIATIONS FROM TECHNICAL PROVISIONS**

It is presumed that the Bidder shall not take any deviation. However, if he intends to take deviations to the specified Technical Provisions, these must be listed in the space provided below keeping in view the contents of ITB Sub-Clause-29.7:

Sr. No.	Clause No. of Technical Provisions	Deviations	Remarks (including justification)

[Note: Attach additional sheets, if necessary]

Signature and Seal of the Manufacturer:

Signature and Seal of the Bidder:

**FORM-9****DEVIATIONS FROM CONTRACTUAL CONDITIONS**

It is presumed that the Bidder shall not take any deviation. However, if he intends to take deviations to the specified Contractual/Commercial Conditions, these must be listed in the space provided below keeping in view the contents of ITB Sub-Clause-29.7:

Sr. No.	Clause No. / Section No.	Deviations	Remarks (including justification)

[Note: Attach additional sheets, if necessary]

**FORM-10**

**DECLARATION OF LOCAL AGENT**

(Not Used)

**FORM-11****LIST OF MANUFACTURERS / SUBCONTRACTORS**

I/We intend to supply Goods from the following manufactures or engage the following subcontractors for supply of Goods. In my/our opinion, the manufacturers/subcontractors named hereunder are reliable and competent to supply Goods for which each is listed.

Enclosed are documentation outlining experience of manufacturers/subcontractors, the curriculum vitae and experience of their key personnel who will be assigned to the Contract, Goods to be supplied, size, location and type of contracts performed in the past.

<b>Description of Goods (Give Details)</b>	<b>Manufacturers/Subcontractors (With Complete Address)</b>
<b>1</b>	<b>2</b>

Note:

In case, the Bidder itself is the manufacturer, the above table should be filled-in and requisite documentation be submitted accordingly.

Signature and Seal of the Bidder:

**FORM-12**

**FOREIGN CURRENCY REQUIREMENTS  
(Not Used)**

**FORM-13A****BIDDER INFORMATION FORM**

*[The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted.]*

Date: *[insert date (as day, month and year) of Bid submission]*

No.: *[insert number of bidding process]*

Alternative No.: *[insert identification No if this is a Bid for an alternative]*

Page \_\_\_\_\_ of \_\_\_\_\_ pages

1. Bidder's Name <i>[insert Bidder's legal name]</i>
2. In case of JV, legal name of each member : <i>[insert legal name of each member in JV]---Not Applicable</i>
3. Bidder's actual or intended country of registration: <i>[insert actual or intended country of registration]</i>
4. Bidder's year of registration: <i>[insert Bidder's year of registration]</i>
5. Bidder's Address in country of registration: <i>[insert Bidder's legal address in country of registration]</i>
6. Bidder's Authorized Representative Information Name: <i>[insert Authorized Representative's name]</i> Address: <i>[insert Authorized Representative's Address]</i> Telephone/Fax numbers: <i>[insert Authorized Representative's telephone/fax numbers]</i> Email Address: <i>[insert Authorized Representative's email address]</i>
7. Attached are copies of original documents of <i>[check the box(es) of the attached original documents]</i> <input type="checkbox"/> Articles of Incorporation (or equivalent documents of constitution or association), and/or documents of registration of the legal entity named above. <input type="checkbox"/> In case of JV, letter of intent to form JV or JV agreement, in accordance with ITB 3.4. <input type="checkbox"/> Establishing that the Bidder is not under the supervision of the Procuring Agency 8. Included are the organizational chart, a list of Board of Directors, and the beneficial ownership.

**FORM-13B****GENERAL INFORMATION & EVIDENCE OF MANUFACTURER'S  
CAPABILITY**

Bidder to provide the following information with the bid and indicate herein its references where this information is available.

Sr. No.	Information to be Supplied	Bid References
1.	Manufacturer's <ul style="list-style-type: none"><li>• Name:</li><li>• Business Address:</li><li>• Contact Telephone Nos.</li><li>• Fax No:</li><li>• E-mail:</li><li>• Country of Incorporation:</li><li>• Location and address of manufacturing facilities:</li></ul>	
2.	Full description of factories owned and the annual manufacturing capacities of various items made therein.	
3.	Details of the factory or factories where the offered Goods are proposed to be manufactured. This description should include the facilities and capacities of the particular factories including testing facilities and the processes used in manufacturing and testing. Where parts or components are purchased from outside, the details of equipment purchased and the names and experience record of the suppliers.	
4.	Detailed description of the quality control testing and research facilities. If the Goods are manufactured under license, the name of the licensor and details of the licensing arrangements, such as the duration of the license, the facilities provided to the bidder by the licensor and whether future improvements are available or not, etc. A copy of the license agreement may be attached.	
5.	Names, qualifications and experience of the key technical personnel.	



6. The time in years since the Manufacturer has been in this business;
- and the time in years since he has been doing work of similar nature:
7. The time in years since the Goods offered are being Manufactured;
- and the time in years for which it has been in service;
8. Quantity produced [Sets/Numbers/Km]:  
 (i) 2010: \_\_\_\_\_  
 (ii) 2008: \_\_\_\_\_  
 (iii) .....  
 (iv) .....  
 (v) 2025: \_\_\_\_\_
9. Manufactured under own License? Yes No
10. Manufactured under License from: \_\_\_\_\_
11. Manufactured in collaboration with: \_\_\_\_\_
12. Has Manufacturer R&D Section? Yes No
13. Has Manufacturer a Quality Assurance Plan (QAP) in place? Yes No
14. Is the Manufacturer certified or accredited by an organization? Yes No
15. Name the organization and type of certification/accreditation: \_\_\_\_\_
16. Is the Manufacturer's testing facilities/laboratory accredited by an organization? Yes No
17. Name the organization and type of certification/accreditation for the laboratory: \_\_\_\_\_

**Note:**

Copy of the following document shall be attached:

- (a) Quality Assurance Plan (ISO 9001) from the Manufacturer.  
 (b) Accreditation certificates.

Name of the Manufacturer \_\_\_\_\_  
 Signed and stamped by the Manufacturer \_\_\_\_\_  
 Signature and Seal of the Bidder \_\_\_\_\_

**FORM-13C**

**ORGANIZATION CHART**

The Bidder shall provide the Organization Chart of his organization to execute the Contract.

Signature and Seal of the Bidder:

**FORM-13D****MANUFACTURER'S EXPERIENCE OF SUPPLY RECORD**

(For a period of Last 5 Years)

Name of the Equipment/Goods: .....

Order Placed by (full address of Purchaser)	Order No. and date	Description and quantity of ordered equipment (Also see Note # 2 below)	Value of order	Date of completion of delivery as per contract	Date of actual completion of delivery	Remarks indicating reasons for late delivery, if any	Has the equipment been installed satisfactorily ? (Attach a certificate from the Purchaser/consignee)	Contact person along with Telephone No., Fax No. and email address

Note:

1. The qualification documents submitted by the Bidder may not be considered for evaluation if copies of contract agreement(s) and completion certificate(s) are not provided with the Bid.
2. The Bidder shall mention Project Name with Country name giving details

Signature and Seal of the Manufacturer:

Signature and Seal of the Bidder:

**FORM-13E****PERFORMANCE CERTIFICATE  
Summary of operational Experience**

It is certified that M/s. \_\_\_\_\_ has supplied the following materials for the quantities indicated against each.

Sr. No.	Order No. & Date	Designation & address of order placing authority/User	Description of Material/ Equipment	Quantity	Date of Commissioning	Performance of Material / Equipment

Signature & seal of the Bidder

Note:

Bidder shall attach the operational certificate as per Clause BDS-28 with this Performa.

**FORM-13F****CURRENT CONTRACT COMMITMENTS**

Bidder and each partner of JV (in case of JV) should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion.

<b>Sr. No.</b>	<b>Particulars of Contracts executed</b>	<b>Order No. &amp; Date</b>	<b>Name of order placing Authority</b>	<b>Ordered Value (PKR)*</b>	<b>Contract Completion Date</b>	<b>Remaining Contract Period (in months)</b>	<b>Value of balance work (PKR)*</b>	<b>Monthly Financial Resources Requirement (PKR)*</b>
<b>(1)</b>	<b>(2)</b>	<b>(3)</b>	<b>(4)</b>	<b>(5)</b>	<b>(6)</b>	<b>(7)</b>	<b>(8)</b>	<b>(9)</b>
1								
2								
3								
4								
5								
6								
7								

\* Total ordered value and value of balance work should be converted to US\$/PKR at exchange rate (selling) prevailing at the date of submission of Bids.

Signature and Seal of the Bidder:

**FORM-13G****FINANCIAL DATA**

The Bidder and each JV partner (in case of JV) shall complete the information in this Form.

Name of the Bidder/JV Partner: \_\_\_\_\_

<b>Financial Data for Last (05) Years</b>					
<b>Fiscal Year</b>					
<b>Information for Balance Sheet</b>					
<b>Total Assets</b>					
<b>Total Liabilities</b>					
<b>Net Worth</b>					
<b>Current Assets</b>					
<b>Current Liabilities</b>					
<b>Information from Income Statement</b>					
<b>Total Revenues</b>					
<b>Profits Before Taxes</b>					
<b>Profits After Taxes</b>					
<p>Attach copies of financial statements (balance sheets including all related notes, and income statements) for the last three years, as indicated above, complying with the following conditions:</p> <ul style="list-style-type: none"> <li>• All such documents must reflect the financial situation of the Bidder and not sister, affiliate or parent companies.</li> <li>• Historic financial statements must be audited by a chartered accountant whose certificate of incorporation with its concerned accreditation body for example Association of Chartered Accountants of X-Country shall be submitted with the Bid.</li> <li>• Historic Financial statements must be complete, including all notes to the financial statements.</li> <li>• Historic financial statements must correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted).</li> </ul>					

Signature and Seal of the Bidder:

**FORM-13H****ANNUAL TURNOVER DATA**

Name of the Bidder/JV Partner: \_\_\_\_\_

Bidder and each Joint Venture Partner (in case of JV) are requested to complete the information in this form separately.

Annual turnover data for the following last five fiscal years			
Year	Amount (Currency)	Exchange Rate*	Equivalent Amount (US\$/PKR)
Average Annual Turnover (for best three years)			

\* Exchange rate (selling) prevailing at the date of submission of Bids.

Signature and Seal of the Bidder:

**FORM-13I****BANK CERTIFICATE**

This is to certify that M/s..... is a reputed company with a good financial standing.

If the contract for Supply of Goods namely .....is awarded to the above firm, we shall be able to provide overdraft/credit facilities to the extent of PKR/US\$..... to meet their working capital requirements for executing the above contract.

Signature of Senior Bank Manager: \_\_\_\_\_  
Name of the Senior Bank Manager: \_\_\_\_\_  
Address of the Bank: \_\_\_\_\_

Stamp of the Bank

Note: Certificate should be on the letter head of the bank.



**FORM-13J****FINANCIAL RESOURCES**

Specify proposed sources of financing, such as liquid assets, lines of credit, and other financial means less current commitments to meet the total cash flow demands of this contract.

<b>Financial Resources</b>			
<b>Sr. No.</b>	<b>Source of Financing</b>	<b>Amount (currency)</b>	<b>Equivalent Amount* (US\$/PKR)</b>
1	Liquid Assets		
2	Credit Lines		
3	Other Financial Means		
4.	<b>Total (1+2+3)</b>		
5	Current Commitments		
6	Net Available Financial Resources (4-5)		

\* Converted to US\$/PKR at exchange rate (selling) prevailing at the date of submission of Bids.

Signature and Seal of the Bidder:

**FORM-13K****PENDING LITIGATION**

Each Bidder or member of a JV must fill in this form.

<b>Pending Litigation</b>					
Year	Name of Other Party(ies)	Matter in Dispute	Litigation whether in Courts or Arbitration	Amount involved	
				Pending or Threatened	Resolved
Total					
% age of Net Worth					

**FORM-13L**

**METHOD OF ASSURING QUALITY OF GOODS**

The Bidder is required to submit a narrative in detail the method of assuring quality of Goods to be manufactured.

Signature and Seal of the Manufacturer:

Signature and Seal of the Bidder

**FORM-13M****LIST OF QUALITY CONTROL/LABORATORY EQUIPMENT**

The Bidder will provide list of all equipment and related items, to carry out the quality control tests. The information shall include make, type, capacity, and anticipated period of utilization for all equipment which shall be in sufficient detail to demonstrate fully that the equipment will meet all requirements of the Specifications.

Signature and Seal of the Manufacturer:

Signature and Seal of the Bidder:

**FORM-14****FORM OF BID SECURITY  
(Bank Guarantee)**

Security Executed on \_\_\_\_\_  
(Date)

Name of Surety (Bank) with address \_\_\_\_\_  
(Scheduled Bank in Pakistan)

Name of Principal (Bidder) with  
Address: \_\_\_\_\_

Guaranteed Amount/Sum of Security  
Rupees \_\_\_\_\_ (Rs. \_\_\_\_\_)  
Bid Reference No. \_\_\_\_\_

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bid and at the request of the said Principal (Bidder) we, the Surety above named, are held and firmly bound unto \_\_\_\_\_ (Hereinafter called the 'Procuring Agency') in the sum stated above for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Bidder has submitted the accompanying Bid dated \_\_\_\_ for Bid No. \_\_\_\_ for \_\_\_\_ (Particulars of Bid) to the said Procuring Agency; and

WHEREAS, the Procuring Agency has required as a condition for considering said Bid that the Bidder furnishes a Bid Security in the above said sum to the Procuring Agency, conditioned as under:

- (1) That the Bid Security shall remain in force up to and including the date 28 days after the deadline for validity of bids as stated in the Instructions to Bidders or as it may be extended by the Procuring Agency, notice of which extension(s) to the Surety is hereby waived;
- (2) That the Bid Security of unsuccessful Bidders will be returned by the Procuring Agency after expiry of its validity or upon signing of the Contract Agreement; and
- (3) That in the event of failure of the successful Bidder to execute the proposed Contract Agreement and furnish the required Performance Security, the entire said sum be paid immediately to the said Procuring Agency pursuant to Clause 18.9 of the Instructions to Bidders for the successful Bidder's failure to perform.

NOW THEREFORE, if the successful Bidder shall, within the period specified therefor, on the prescribed form presented to him for signature enter into a formal Contract with the said Procuring Agency in accordance with his Bid as accepted and furnish within fourteen (14) days of his being requested to do so, a Performance Security with good and sufficient surety, as may be required, upon the form prescribed by the said Procuring Agency for the faithful performance and proper fulfillment of the said Contract or in the event of non-withdrawal of the said Bid within the time specified for its validity then this obligation shall be void and of no effect, but otherwise to remain in full force and effect.

PROVIDED THAT the Surety shall forthwith pay the Procuring Agency the said sum upon first written demand of the Procuring Agency (without cavil or argument) and without recourse to the Principal or any other third party in the necessity any proceeding whatever judicial or otherwise irrespective of any dispute, difference or disagreement between the Bidder and the Procuring Agency or contestation by any other party/person. We agree that for the purpose of this Bid Bond, the Procuring Agency shall be the sole and exclusive judge for determining whether events listed in \_\_\_\_ above have occurred and any written demand made in the manner stipulated herein by the P Procuring Agency shall be conclusive evidence of the occurrence of one or more of the events listed above. We shall at all times be bound to the first written demand of the Procuring Agency to pay the Procuring Agency forthwith the amount hereby agreed and without requiring the Procuring Agency to prove or to show grounds or reasons for such demand, notice of which shall be sent by the Procuring Agency by registered post duly addressed to the Surety at its address given above.

PROVIDED ALSO THAT the Procuring Agency shall be the sole and final judge for deciding whether the Principal (Bidder) has duly performed his obligations to sign the Contract Agreement and to furnish the requisite Performance Security within the time stated above, or has defaulted in fulfilling the said requirements and the Surety shall pay without objection the said sum upon demand from the Procuring Agency forthwith and without any reference to the Principal (Bidder) or any other person.

IN WITNESS, WHEREOF, the above bounden Surety has executed the instrument under its seal on the date indicated above, the name and seal of the Surety being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

Witness:

Guarantor (Bank)

1. \_\_\_\_\_

Signature \_\_\_\_\_

\_\_\_\_\_  
Corporate Secretary (Seal)

Name \_\_\_\_\_

Title \_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_  
Name, Title & Address

\_\_\_\_\_  
Corporate Guarantor (Seal)

Note:

The content of this form shall not be altered.

**FORM-15****BID SECURING DECLARATION**

*[The Bidder shall fill in this Form in accordance with the instructions indicated.]*

Date: *[insert date (as day, month and year)]*

Bid No.: *[insert number of Bidding process]*

Alternative No.: *[insert identification No if this is a Bid for an alternative]*

To: *[insert complete name of Procuring Agency]*

We, the undersigned, declare that:

We understand that, according to your conditions, Bids must be supported by a Bid Securing Declaration.

We accept that we will be blacklisted and henceforth cross debarred for participating in respective category of public procurement proceedings for a period of (not more than) six months, if fail to abide with a bid securing declaration, however without indulging in corrupt and fraudulent practices, if we are in breach of our obligation(s) under the Bid conditions, because we:

- (a) have withdrawn or modified our Bid during the period of Bid Validity specified in the Form of Bid;
- (b) Disagreement to arithmetical correction made to the Bid price; or
- (c) having been notified of the acceptance of our Bid by the Procuring Agency during the period of Bid Validity, (i) failure to sign the contract if required by Procuring Agency to do so or (ii) fail or refuse to furnish the Performance Security or to comply with any other condition precedent to signing the contract specified in the Bidding Documents.

We understand this Bid Securing Declaration shall expire if we are not the successful Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) twenty-eight (28) days after the expiration of our Bid.

Signed: *[insert signature of person whose name and capacity are shown]* In the capacity of *[insert legal capacity of person signing the Bid Securing Declaration]*

Name: *[insert complete name of person signing the Bid Securing Declaration]*

Duly authorized to sign the Bid for and on behalf of: *[insert complete name of Bidder]*

Dated on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ *[insert date of signing]*  
Corporate Seal (where appropriate)